

**WALKER TOWNSHIP
PARK & RECREATION BOARD
Monthly Meeting March 18, 2014**

Attendance:

Members Present: Cindy Kunes, Jan McDowell, Pam Rogers, Donna Snyder, Cheryl Vonada, Deb Zimmerman

Members Absent: Patricia Correll

Staff: Leah Burd

Call to Order: Deb Zimmerman called the March 18, 2014 meeting of the Walker Township Park & Rec Board to order at 7:00pm in the Walker Township Municipal Building. Deb led the group in the Pledge of Allegiance. Cindy Kunes motioned to approve the minutes from the February 18, 2014 meeting as presented; motion second by Donna Snyder and approved by all members present.

Agenda Items: There were no Agenda Items.

Guests: There were no guests present.

Old Business:

- There was nothing further to report on preparing an article for the Township website to promote the Sponsorship and Donation Policy;
- Cindy met with Chris Shirey, Masonry Instructor and John Luther, Landscape Instructor at CPI regarding the 'Wall of Appreciation' project. Both instructors are interested in the project. Mr Shirey provided photos of a similar project CPI had done and stated they are working on drawings for our project. Cindy expressed concern regarding the short timeline for the project to obtain necessary approvals and complete construction before the end of the school year. She suggested she could circulate the drawings for Park & Rec approval in order to seek Supervisor approval at the April 2nd meeting. Deb Zimmerman motioned to authorize Cindy to make a final design decision for the project; motion second by Pam Rogers and approved by all members present;
- The Board was updated on the restroom project. Township Engineer Don Franson provided a preliminary plan for the project to the Supervisors at the March 5th meeting. He is waiting for confirmation of ADA requirements before completing the final plan and putting the project out for bid. Don received confirmation from West Penn Power that electric service is available from an existing source;
- The Supervisors agreed to leave the Lincoln Lane Easements as is and not take them over. The Supervisors will execute Turnaround Easement Agreements with the adjoining property owners in order to continue to use them as truck turnarounds;
- Deb contacted Don Franson for recommendations to redo the walking trail.

New Business:

- The Board discussed the opening for an Administrator for the 2014 Summer Camp Program. The current administrator will be unable to be on-site this year and asked for assistance in finding a substitute. Cindy Kunes made a recommendation and the Board suggested a job description be created for the position and advertised at Penn State, Lock Haven University, Bellefonte High School, the YMCA, CPI and on the Walker Township Website.

Cindy Kunes motioned to approve a budget of up to \$350.00 for the Easter Egg Hunt; motion second by Deb Zimmerman and approved by all members present.

The Board will do a walk-through of the Park at the April 15th meeting at 7:00pm.

Cindy Kunes motioned to adjourn the meeting; motion second by Donna Snyder and approved by all members present. Meeting adjourned at 7:30pm. The next meeting is scheduled for Tuesday April 15, 2014.