

WALKER TOWNSHIP BOARD OF SUPERVISORS

Monthly Meeting

January 6, 2020

Supervisors	–	Keith Harter James Heckman Deborah Zimmerman	
Staff	–	Donna Reese Sue Wagner	Vaughn Zimmerman - Zoning Officer
Guests	–	Tim Meyer (ENVJMA)	

Call to Order: Vice Chairman Deborah Zimmerman called the January 6, 2020 Reorganization Meeting of the Walker Township Supervisors to order at 6:00 p.m. in the Walker Township Municipal Building.

Pledge of Allegiance: Supervisor Zimmerman led the group in the Pledge of Allegiance.

Reorganization:

- **Keith Harter was appointed Chairman of the Board of Supervisors** on a motion by Supervisor Zimmerman; motion second by James Heckman and approved by all three Supervisors.
- **Deborah Zimmerman was appointed Vice-Chairman of the Board of Supervisors** on a motion by Supervisor Heckman; motion second by Keith Harter and approved by all three Supervisors.
- **Keith Harter was appointed Roadmaster** on a motion by Supervisor Heckman; motion second by Deborah Zimmerman and approved by all three Supervisors.
- **James Heckman was appointed Assistant Roadmaster** on a motion made by Supervisor Harter; motion second by Deborah Zimmerman and approved by all three Supervisors.

Zoning Officer Report:

- Zoning Officer Vaughn Zimmerman reported he issued 4 Zoning Permits.
- The **Lot Addition/Replot Proposal for George and Michele Schreck - CCPCDO #175-19** was presented. Supervisor Harter motioned to approve the plan upon Vaughn's review and approval of the final plan; motion second by Supervisor Harter and approved by all three Supervisors.

Guests:

- Tim Meyer had nothing to address with the Board. Supervisor Harter asked Mr. Meyer, a ENVJMA Board member, if he had any updates to the manhole issue on Dry Run Road. Mr. Harter noted a manhole was repaired by ENVJMA in Porter Township. Mr. Meyer reported ENVJMA feels the manhole in Walker is not their responsibility to fix. The Supervisors are waiting on Engineer Franson's report regarding the manhole. Mr. Meyer will share with the ENVJMA Board our concerns.

Roadmaster's Report:

- A complaint was made to PennDot regarding **Blue Ball Rd** being shut down. The Roadmaster reported the road was shut down due to unsafe conditions.

Reorganization (cont.)

- **Sue Wagner was appointed Secretary/Treasurer** on a motion by Supervisor Harter; motion second by James Heckman and approved by all three Supervisors.
- **Donna Reese was appointed Assistant Secretary/Treasurer** on a motion by Supervisor Harter; motion second by James Heckman and approved by all three Supervisors.
- **Treasurer's Bond was set at \$500,000** on a motion by Supervisor Heckman; motion second by Keith Harter and approved by all three Supervisors.
- **John Miller III (Miller, Kistler, Campbell, Inc) was appointed Solicitor** on a motion by Supervisor Harter; motion second by Deborah Zimmerman and approved by all three Supervisors.
- **Vaughn Zimmerman was appointed Zoning Officer** on a motion by Supervisor Zimmerman; motion second by James Heckman and approved by all three Supervisors.
- **Penns Valley Code Enforcement Agency was appointed Alternate Zoning Officer** on a motion by Supervisor Harter; motion second by Deborah Zimmerman and approved by all three Supervisors.
- **Leah Burd was appointed Centre County Tax Collection Committee** on a motion by Supervisor Zimmerman; motion second by James Heckman and approved by all three Supervisors.
- **Resolution 20-446 was adopted appointing Stan Wallace as Township Sewage Enforcement Officer and Nate Sweeley Alternate** on a motion by Supervisor Harter; motion second by James Heckman and approved by all three Supervisors.
- **Don Franson (Franson Engineering) was appointed as Township Engineer** on a motion by Supervisor Heckman; motion second by Keith Harter and approved by all three Supervisors.
- **Don Franson (Franson Engineering) was appointed Township Stormwater Engineer** on a motion by Supervisor Heckman; motion second by Keith Harter and approved by all three Supervisors.
- **McCormick-Taylor was appointed Township Traffic Engineer** on a motion by Supervisor Heckman; motion second by Deborah Zimmerman and approved by all three Supervisors.
- **William Workman was appointed to the Township Vacancy Board** on a motion Supervisor Harter; motion second by James Heckman and approved by all three Supervisors.
- **Donna Reese was appointed Recording Secretary for Planning Commission** on a motion by Supervisor Harter; motion second by Deborah Zimmerman and approved by all three Supervisors.
- **Leah Burd was appointed Recording Secretary for Park & Recreation Board** on a motion by Supervisor Heckman; motion second by Deborah Zimmerman and approved by all three Supervisors.
- **Sue Wagner was appointed the CDL Program contact person;** on a motion by Supervisor Harter, motion second by James Heckman and approved by all three Supervisors.
- Supervisor Harter motioned to **draw from one General Fund budget item to pay another General Fund budget item;** motion second by James Heckman and approved by all three Supervisors.
- Supervisor Zimmerman motioned to **itemize the bills and prepare monthly list for Supervisor approval/signatures;** motion second by James Heckman and approved by all three Supervisors.
- **William Workman was reappointed to a 5 year term on the Planning Commission Board** on a motion by Supervisor Harter; motion second by James Heckman and approved by all three Supervisors.
- **Gary Barrett was reappointed to a 5 year term on the ENVJMA Board** on a motion by Supervisor Heckman; motion second by Deborah Zimmerman and approved by all three Supervisors.
- **Patty Correll was reappointed to a 5 year term on the Park and Recreation Board** on a motion by Supervisor Harter; motion second by James Heckman and approved by all three Supervisors.
- **Cindy Kunes was reappointed to a 5 year term on the Park and Recreation Board** on a motion by Supervisor Heckman; motion second by Deborah Zimmerman and approved by all three Supervisors.
- **Pam Rogers was reappointed to a 5 year term on the Park and Recreation Board** on a motion by Supervisor Harter; motion second by Deborah Zimmerman and approved by all three Supervisors.
- **Shannon Allison was reappointed as the Township Emergency Management Coordinator and James Heckman as Assistant EMC** on a motion made by Supervisor Harter; motion second by Deborah Zimmerman and approved by all three Supervisors.
- Supervisor Harter motioned to **approve a mileage reimbursement rate of \$.57 1/2 cents per mile or whatever the current IRS rate is;** motion second by James Heckman and approved by all three Supervisors.

AGENDA ITEMS AND OTHER BUSINESS:

- Supervisor Zimmerman made a motion to approve the minutes from the December 16, 2019 Supervisors meeting as presented; motion second by James Heckman and approved by all three Supervisors.
- Supervisor Harter made a motion to hire **Todd Holden**; motion second by Deborah Zimmerman and approved by all three Supervisors.
- Supervisor Harter made a motion to add Supervisor James Heckman and his wife to the Walker Township **health insurance plan**; motion second by Deborah Zimmerman. Supervisor Heckman abstained from the vote and the motion passed.
- Supervisor Zimmerman made a motion to keep the **Payroll Period** the same; motion second by James Heckman and approved by all three Supervisors.
- The Employee Handbook was reviewed. Supervisor Harter made a motion to adopt the **Employee Handbook** with the changes and corrections discussed; motion second by Deborah Zimmerman and approved by all three Supervisors.
- Supervisor Harter made a motion to approve the December 2019 **General Fund paid bills in the amount of \$89,862.06 and December 2019 Treasurer's Report**, motion second by James Heckman and approved by all three Supervisors.
- Supervisor Heckman made a motion to purchase **14 pagers for \$3,900 and donate them to the Walker Township Fire Company**; motion second by Deborah Zimmerman and approved by all three Supervisors.
- Supervisor Zimmerman reported on behalf of Parks and Rec. Ryan Miller was approved for his Eagle Scout project to move the existing volleyball court to the field beside Pavilion A. There was a request for a park bench to be placed on the long stretch along the Soccer Field. Another request was made for a portable potty be place near the walking path for the winter months since park restrooms are closed.

Supervisor Harter recessed the Board for an Executive Session at 7:18 p.m. The regular meeting reconvened at 7:30 p.m.

- Supervisor Harter motioned to give all **employees a 3% increase** in salary effective with the next pay period; motion second by James Heckman and approved by all three Supervisors.
- Supervisor Harter made a motion to give Brian Saiers an additional \$.25 cents in addition to the approved 3% increase for additional duties he will be performing; motion second by Deborah Zimmerman and approved by all three Supervisors.

Supervisor Harter motioned to adjourn the meeting; motion second by James Heckman and approved by all three Supervisors. Meeting adjourned at 7:34 p.m.

Respectfully Submitted,



Sue Wagner, Secretary